

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Monday; November 17, 2025 at the office of the South Pittsburg Housing Authority.

Chairman Mary Faye Payne chaired the Board and called the meeting to order with the following members present:

Mary Faye Payne, Chairman
Shannon Duggar; Vice Chairman
Lamar Jenkins, Commissioner
Dennis Alexander, Commissioner

Also present was Executive Director, Lisa Cross and PHM, Jessica Kelley.

The Chairman declared a quorum present and the meeting was open for business.

Chairman Mary Faye Payne called for a motion to approve the meeting agenda for the November 17, 2025 meeting. Commissioner Lamar Jenkins made a motion to approve the board agenda for the November 17, 2025 meeting. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor of approving the board agenda and the motion carried.

Chairman Mary Faye Payne called for a motion to approve the minutes from the September 2025 meeting. Vice Chairman Shannon Duggar made a motion to approve the September 2025 meeting minutes. The motion was seconded by Commissioner Lamar Jenkins. All were in favor of approving the minutes. Aye and the motion carried.

Chairman Mary Faye Payne called for a motion to approve the minutes from October 2025 special called meeting. Commissioner Dennis Alexander made a motion to approve the October 2025 special called meeting minutes. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor of approving the minutes. Aye and the motion carried.

Chairman Mary Faye Payne called for a motion to approve the financials for September 2025. Commissioner Lamar Jenkins made a motion to approve the September 2025 financials. The motion was seconded by Commissioner Dennis Alexander. All were in favor of approving the September financials and the motion carried.

Chairman Mary Faye Payne called for a motion to approve the financials for October 2025. Commissioner Dennis Alexander made a motion to approve the October 2025 financials. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor of approving the October financials and the motion carried.

Unfinished Business:

There was no unfinished business to be discussed at the October meeting.

New Business:

There were two items to be discussed at the October meeting. First item is the approval of a \$ 100 donation to Hospice of Chattanooga in remembrance of Police Chief Wayne Jordan’s mother. Commissioner Lamar Jenkins made a motion to approve the payment (in arrears). The motion was seconded by Vice Chairman Shannon Duggar. All were in favor, Aye and the motion was so ordered, retroactively.

The second item under new business was a holiday pay/bonus for the SPHA employees. There was a brief discussion and after discussion Chairman Mary Faye Payne made a motion to approve a \$1500 bonus to the SPHA employees and a \$500 bonus for the lady that cleans the SPHA office. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor, Aye and the motion was so ordered.

Commission Reports, Comments, Questions:

Vice Chairman Shannon Duggar made a request that two SPHA identifying signs be replaced with the correct spelling. Burnett and Pounds home signs have been misspelled, and he asked that those be corrected. Director Cross stated that she would get those signs replaced as a temporary fix until exterior renovations are completed and new rock signs are installed.

Adjournment:

After no further business to be brought before the board, Commissioner Lamar Jenkins made a motion to adjourn the meeting. The motion was seconded by Commissioner Dennis Alexander. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

Secretary

Chairman