

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Monday; March 17, 2025 at the office of the South Pittsburg Housing Authority.

Chairman Mary Faye Payne chaired the Board and called the meeting to order with the following members present:

Mary Faye Payne, Chairman
Shannon Duggar; Vice Chairman
Delorah Starkey, Commissioner
Lamar Jenkins, Commissioner
Jane Pellam, Commissioner (absent)

Also present was Executive Director, Lisa Cross and PHM, Jessica Kelley.

The Chairman declared a quorum present and the meeting was open for business.

Chairman Mary Faye Payne called for a motion to approve the meeting agenda, with a possible amendment to include a Resolution to adopt a Firearms Policy. Commissioner Lamar Jenkins made a motion to approve the board agenda for the March 17, 2025 meeting. The motion was seconded by Commissioner Delorah Starkey. All were in favor of approving the board agenda and the motion carried.

Chairman Mary Faye Payne called for a motion to approve the meeting minutes from February 2025. Commissioner Lamar Jenkins made a motion to approve the February 2025 meeting minutes. The motion was seconded by commissioner Delorah Starkey. All were in favor of approving the minutes. Aye and the motion carried.

Chairman Mary Faye Payne called for a motion to approve the financials for February 2025. Commissioner Lamar Jenkins made a motion to approve the February 2025 financials. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor of approving the February financials and the motion carried.

Unfinished Business:

There was no unfinished business to be discussed at the March meeting.

New Business:

The first item under new business was the adoption of Resolution 1001: A resolution to adopt the SPHA 5 yr. Agency Plan and Annual Statement, read as follows:

South Pittsburg Housing Authority

Board Resolution No.: 1001

Resolution to Adopt 2025 Five-Year Agency Plan, 2025 Annual Agency Plan, and FY 2025-2029 Capital Fund 5-Year Action Plan for the South Pittsburg Housing Authority

WHEREAS, the South Pittsburg Housing Authority is required to comply with the Quality Housing and Work Responsibility Act of 1998, the Capital Fund Final Regulation at Title 24 CFR Part 905, and all other related U.S. Department of Housing and Urban Development (HUD) regulations and requirements regarding the five-year and annual submittals of a Public Housing Agency Plan and a Capital Fund 5-Year Action to HUD; and

WHEREAS, the Fiscal Year 2025 Five-Year Agency Plan and 2025 Annual Agency Plan are comprehensive guides for policies, programs, operations and strategies for meeting local housing needs and goals; and the Capital Fund 5-Year Action Plan includes proposed public housing capital improvement activities and budgets for Fiscal Years 2025-2029; and

WHEREAS, the South Pittsburg Housing Authority is required by HUD to certify, by Resolution, that the Board of Commissioners approves the submission of the Fiscal Year 2025 Five-Year Agency Plan and 2025 Annual Agency Plan, and the Capital Fund 5-Year Action Plan (Fiscal Years 2025-2029), and;

WHEREAS, it is the desire and intent of the Board of Commissioners to comply with all HUD regulations,

NOW THEREFORE, BE IT RESOLVED, that the South Pittsburg Housing Authority Board of Commissioners hereby adopts this Resolution and authorizes the submission of the Fiscal Year 2025 Five-Year Agency Plan and 2025 Annual Agency Plan, and the Capital Fund 5-Year Action Plan (Fiscal Years 2025-2029) to HUD.

BE IT ALSO RESOLVED that the South Pittsburg Housing Authority's Chairman of the Board of Commissioners and the Executive Director are authorized to execute, on behalf of the South Pittsburg Housing Authority, the respective HUD-required certifications and documents relative to the submittal of the Agency Plans and the Capital Fund 5-Year Action Plan.

Commissioner Lamar Jenkins made a motion to adopt Resolution 1001: A Resolution to adopt the SPHA 5 yr. Agency Plan and Annual Statement. The motion to adopt Resolution 1001 was seconded by Commissioner Delorah Starkey. All were in favor of adopting Resolution 1001 and it was so moved.

The second item under new business was the approval to move \$100,000 from the Management Fee account to a CD. After Lisa Cross requested bids from the local banks, First Jackson Bank came back with the best 12-month APR rate at 4.15%. Vice Chairman Shannon Duggar made a motion to approve the \$ 1000,000 be moved from the Management Fee account to a CD with First Jackson Bank. The motion was seconded by Commissioner Lamar Jenkins. All were in favor-Aye and the motion was so ordered.

The last item to be discussed was brought from the Commission Reports and Comments, being a discussion regarding a new Firearms Policy. Chairman Mary Faye Payne stated that the floor was open for discussion. After discussion of the policy, Chairman Payne recognized the need to amend the agenda to add Resolution 1002. The following Resolution was presented as read:

RESOLUTION NO.: 1002

A RESOLUTION TO INCLUDE A NEW FIREARMS POLICY AND TO AMEND THE SPHA DWELLING LEASE, APPLICATION FOR HOUSING AND ACOP TO INCLUDE FIREARMS POLICY.

BE IT RESOLVED by the Board of Commissioners of the South Pittsburg Housing Authority that the following firearms policy be created and the SPHA lease, application and ACOP be amended to include the policy. The policy, application, lease and ACOP will be effective on May 1st, 2025:

Policy on Firearms

During Application/ Admission:

- Applicant must sign a document acknowledging the policy (which includes)
 - Each/Every firearm must be registered in the name of individual on lease
 - Copy must be in Resident's file at the office
 - Firearm must be locked in firearm storage box
 - Firearm can never be discharged on public housing property, including Chester Powell Apartments

Grounds for Termination of Assistance/Eviction for Residents:

- Having a firearm on the premises without the registration, registered to the individual on the lease and that registration not being on file at the office
- Not having firearms locked in a firearm storage box
- Discharging a firearm on public housing property, including Chester Powell Apartments

Vice Chairman Shannon Duggar made a motion to adopt Resolution 1002: A Resolution to adopt the SPHA Firearms policy and amend the lease, application and ACOP of the SPHA to include Firearms policy. The motion to adopt Resolution 1002 was seconded by Commissioner Delorah Starkey. All were in favor of adopting Resolution 1002 and it was so moved.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the South Pittsburg Housing Authority that the Firearms policy be adopted and amendments to the lease, application and ACOP be amended. Chairman Mary Faye Payne therefore declared said motion carried and Resolution 1002 was adopted.

Commission Reports, Comments, Questions:

There were no Commission reports, comments, or questions in the March meeting.

Adjournment:

After no further business to be brought before the board, Commissioner Delorah Starkey made a motion to adjourn the meeting. The motion was seconded by Commissioner Lamar Jenkins. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

Secretary

Chairman