

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Monday, April 15, 2024 at the office of the South Pittsburg Housing Authority.

Chairman Mary Faye Payne chaired the Board and called the meeting to order with the following members present:

Mary Faye Payne, Chairman  
Shannon Duggar; Vice Chairman  
Delorah Starkey, Commissioner (absent)  
Lamar Jenkins, Commissioner  
Jane Pellam, Commissioner (absent)

Also present was Executive Director, Lisa Cross and PHM Jessica Kelley.

The Chairman declared a quorum present and the meeting was open for business.

Chairman Mary Faye Payne called for a motion to approve the meeting agenda. Commissioner Lamar Jenkins made a motion to approve the board agenda for the April 15, 2024 meeting. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor of approving the board agenda and the motion carried.

Chairman Mary Faye Payne called for a motion to approve the meeting minutes from the March 2024 meeting. Commissioner Lamar Jenkins made a motion to approve the meeting minutes from the March 2024 meeting. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor-Aye and the motion carried.

Commissioner Lamar Jenkins made a motion to approve the March 2024 financials. The motion to approve the March financials was seconded by Vice Chairman Shannon Duggar. All were in favor of approving the March 2024 financials and the motion carried.

**Unfinished Business:**

There was no unfinished business to be discussed at the April meeting.

**New Business:**

There were a couple of items to be discussed under new business. The first item under new business was to award the Annual SPHA Scholarship. After a discussion and due to the scholarships not being eligible, due to a submission error, it was determined that there would not be an award for the 2024 SPHA Scholarship.

The second item under new business was the approval of the mowing contract. Lisa Cross stated that she had advertised for two weeks for quotes for mowing, as well as speaking with several contractors for bids. The bids were to include mowing the development, two times a month. Two bids were received by Two Friends Lawn Service and William Mitchell. Two Friends Lawn Service was the lowest responsible, responsive bidder; therefore, Commissioner Lamar Jenkins made a motion to hire Two Friends Lawn Service for the mowing this year. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor-Aye and the motion was so ordered.

**Commission Reports, Comments, Questions:**

There was discussion regarding the staff working with the Cornbread Festival again this year, as well as requests from the board to address fire ants and nets on the basketball rims in the Hemlock Development. It was also asked of Lisa Cross to send a letter to all applicants and South Pittsburg High School regarding the non-award of the scholarship. Lastly, Lisa Cross also notified the board that the SPPD invited our staff to participate in Narcan training at the Activity Center and it was very informative and helpful to all who participated.

**Adjournment:**

After no further business to be brought before the board, Vice Chairman Shannon Duggar made a motion to adjourn the meeting. The motion was seconded by Commissioner Lamar Jenkins. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

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Secretary

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Chairman