

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Monday, March 18, 2024 at the office of the South Pittsburg Housing Authority.

Chairman Mary Faye Payne chaired the Board and called the meeting to order with the following members present:

Mary Faye Payne, Chairman
Shannon Duggar; Vice Chairman
Delorah Starkey, Commissioner (absent)
Lamar Jenkins, Commissioner
Jane Pellam, Commissioner (absent)

Also present was Executive Director, Lisa Cross and PHM Jessica Kelley.

The Chairman declared a quorum present and the meeting was open for business.

Chairman Mary Faye Payne called for a motion to approve the meeting agenda. Commissioner Lamar Jenkins made a motion to approve the board agenda for the March 18, 2024 meeting. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor of approving the board agenda and the motion carried.

Chairman Mary Faye Payne called for a motion to approve the meeting minutes from the February 2024 meeting. Commissioner Lamar Jenkins made a motion to approve the meeting minutes from the February 2024 meeting. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor-Aye and the motion carried.

Commissioner Lamar Jenkins made a motion to approve the February 2024 financials. The motion to approve the February financials was seconded by Vice Chairman Shannon Duggar. All were in favor of approving the February 2024 financials and the motion carried.

Unfinished Business:

There was no unfinished business to be discussed at the March meeting.

New Business:

There were a couple of items to be discussed under new business. The first item under new business was Resolution 995: Adopt 2024 Agency Plan and 5 yr. Action Plan and it reads:

Resolution to Adopt Fiscal Year 2024 Annual Agency Plan and Capital Fund 5-Year Action Plan (Fiscal Years 2024-2028) for the South Pittsburg Housing Authority

WHEREAS, the South Pittsburg Housing Authority is required to comply with the Quality Housing and Work Responsibility Act of 1998, the Capital Fund Final Regulation at Title 24 CFR Part 905, and all other related U.S. Department of Housing and Urban Development (HUD) regulations and requirements regarding the annual submittal of a Public Housing Annual Agency Plan and a Capital Fund 5-Year Action to HUD; and

WHEREAS, the Fiscal Year 2024 Annual Agency Plan is a comprehensive guide for policies, programs, operations and strategies for meeting local housing needs and goals; and the Capital Fund 5-Year Action Plan includes proposed public housing capital improvement activities and budgets for Fiscal Years 2024-2028; and

WHEREAS, the South Pittsburg Housing Authority is required by HUD to certify, by resolution, that the Board of Commissioners approves the submission of the Fiscal Year 2024 Annual Agency Plan and the Capital Fund 5-Year Action Plan (Fiscal Years 2024-2028), and;

WHEREAS, it is the desire and intent of the Board of Commissioners to comply with all HUD regulations,

NOW THEREFORE, BE IT RESOLVED, that the South Pittsburg Housing Authority Board of Commissioners hereby adopts this Resolution and authorizes the submission of the Fiscal Year 2024 Annual Agency Plan and the Capital Fund 5-Year Action Plan (Fiscal Years 2024-2028) to HUD.

BE IT ALSO RESOLVED that the South Pittsburg Housing Authority's Chairman of the Board of Commissioners and the Executive Director are authorized to execute, on behalf of the South Pittsburg Housing Authority, the respective HUD-required certifications and documents relative to the submittal of the Annual Agency Plan and the Capital Fund 5-Year Action Plan.

Commissioner Lamar Jenkins made a motion to adopt Resolution 995: Adopting the 2024 Agency Plan and 5 yr. Action Plan. Vice Chairman Shannon Duggar seconded the motion. All were in favor of adopting Resolution 995- Aye and the motion carried.

The second item under new business was the discussion of travel. Chairman Mary Faye Payne brought up for discussion the former Resolution that travel by the SPHA staff was to be approved by the SPHA Board of Commissioners and that in her opinion, the decision for travel should not be a Board decision, but rather an internal office decision. After discussion, Commissioner Lamar Jenkins made a motion to resend the previous board action requiring Board approval for travel and that travel would now be an internal office decision. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor-Aye and the motion was so ordered.

The last item under new business was in regard to the SPPD. Chairman Mary Faye Payne discussed the importance of helping the South Pittsburg Police Department financially by supporting their decision to upgrade a criminal search computer system that would help both the City of South Pittsburg and the South Pittsburg Housing Authority as well. Commissioner Lamar Jenkins made a motion to donate \$ 5,000 to the SPPD from the Management Fee Account. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor-Aye and the motion was so ordered.

Commission Reports, Comments, Questions:

Director Cross stated that she has advertised for bids for mowing the developments to get an idea of the cost compared to our SPHA Maintenance staff mowing this summer. There was also some discussion regarding the Annual Scholarship.

Adjournment:

After no further business to be brought before the board, Commissioner Lamar Jenkins made a motion to adjourn the meeting. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

Secretary

Chairman