

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Tuesday, January 23, 2024 at the office of the South Pittsburg Housing Authority.

Chairman Mary Faye Payne chaired the Board and called the meeting to order with the following members present:

Mary Faye Payne, Chairman
Shannon Duggar; Vice Chairman
Delorah Starkey, Commissioner
Lamar Jenkins, Commissioner
Jane Pellam, Commissioner

Also present was Executive Director, Lisa Cross and PHM Jessica Kelley.

The Chairman declared a quorum present and the meeting was open for business.

Chairman Mary Faye Payne called for a motion to approve the meeting minutes from the October 2023 meetings. Commissioner Lamar Jenkins made a motion to approve the board agenda for the October meetings. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor of approving the board agenda, other than Jane Pellam with an abstain due to her lack of presence at the October meeting. The motion carried.

Commissioner Lamar Jenkins made a motion to approve the October, November and December 2023 financials. There was discussion regarding the need for another CD for the SPHA Operating Account. Chairman Mary Faye Payne made a motion to move 400,000 to a 12 month CD. The motion was seconded by Commissioner Lamar Jenkins. Director Cross stated that she would get quotes on that CD from local banks and begin that process of transferring the money to a CD. Regarding the approval of financials, Commissioner Delorah Starkey seconded the motion made by Commissioner Lamar Jenkins. All were in favor of approving the October, November and December 2023 financials and the motion carried.

Unfinished Business:

There was one item for discussion under unfinished business regarding the SCAC money.

New Business:

The first item under new business was the approval for a new Audit Contract. Commissioner Lamar Jenkins voted to sign a contract with JHM to continue performing

the SPHA and SPEH audits. The motion was seconded by Commissioner Delorah Starkey. All were in favor, Aye and the motion was so ordered.

The second item under new business was the approval for a new Legal Contract. Commissioner Lamar Jenkins voted to sign a contract with Ronnie Blevins Law Firm, with representation by Attorney Sam Nelson. The motion was seconded by Commissioner Jane Pellam. All were in favor, Aye and the motion was so ordered.

The last item under new business was the approval for a new Accounting Contract. Commissioner Lamar Jenkins voted to sign a contract with SACS to continue performing the accounting for the SPHA and SPEH. The motion was seconded by Commissioner Delorah Starkey. All were in favor, Aye and the motion was so ordered.

Commission Reports, Comments, Questions:

There was a discussion regarding the SPHA Scholarships and Director Cross stated that she would update the previous scholarship application and email that to the board for any updates/changes.

Adjournment:

After no further business to be brought before the board, Commissioner Delorah Starkey made a motion to adjourn the meeting. The motion was seconded by Commissioner Jane Pellam. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

Secretary

Chairman