

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Monday, October 17, 2023 at the office of the South Pittsburg Housing Authority.

Chairman Mary Faye Payne chaired the Board and called the meeting to order with the following members present:

Mary Faye Payne, Chairman
Shannon Duggar; Vice Chairman
Delorah Starkey, Commissioner
Lamar Jenkins, Commissioner
Jimmy Haley, Commissioner

Also present was Executive Director, Lisa Cross and PHM Jessica Kelley. Members of the Elderly Housing Board of Commissioners were also present for the October meeting.

The Chairman declared a quorum present and the meeting was open for business.

Chairman Mary Faye Payne asked the agenda to be amended, out of respect, to move the South Pittsburg Elderly Housing Board to the beginning of the meeting. After the amendment of the agenda, Vice Chairman Shannon Duggar made a motion to approve the board agenda for the October 17, 2023 meeting. The motion was seconded by Commissioner Lamar Jenkins. All were in favor of approving the board agenda and the motion carried.

Commissioner Lamar Jenkins made a motion to approve the September 2023 meeting minutes. The motion for the approval of the September meeting minutes was seconded by Vice Chairman Shannon Duggar. All were in favor of approving the September 2023 regularly scheduled meeting minutes and the motion carried.

Commissioner Lamar Jenkins made a motion to approve the September 2023 financials. The motion was seconded by Commissioner Delorah Starkey. All were in favor of approving the September 2023 financials and the motion carried.

Unfinished Business:

There was no unfinished business in September.

New Business:

The first item under new business was the Elderly Housing Board and the discussion of the rental of the SCAC. Commissioner Jimmy Haley made a motion to offer the Elderly Housing Board a 50/50 split in each rental of the Activity Center fee. The motion was

seconded by Vice Chairman Shannon Duggar. All were in favor-Aye and the motion was so ordered.

The second item under new business was the South Pittsburg Elderly Housing Management Agreement. The SPHA and the SPEH have been in a Management Agreement for the last 5 years and it is the wish of the SPHA to continue managing the Chester Powell apartments for another 5 years. The motion to sign the Management Agreement with the Elderly Housing Board was made by Commissioner Lamar Jenkins. The motion was seconded by Commissioner Jimmy Haley. All were in favor-Aye and the motion carried.

The last item under new business was to move funds from the Elderly General Fund account to a CD. Executive Director Cross asked for bids for the CD from several local banks and those bids were provided to the board. Commissioner Lamar Jenkins made a motion to move \$ 300,000 from the Elderly Housing General Fund to a CD with Tower Community Bank at a rate of 5.50%. The motion was seconded by Commissioner Delorah Starkey. All were in favor-Aye and the motion was so ordered.

Commission Reports, Comments, Questions:

Commissioner Delorah Starkey thanked the board and the office for handling issues that were brought up at the last board meeting. All were thankful to the City of South Pittsburg for handling the paving requests.

Chairman Mary Faye Payne stated that because there was a possibility of not having a November and December board meeting due to the holidays, Chairman Payne made a motion to give the SPHA Employees a \$ 1,000.00 bonus for a Thanksgiving and Christmas offer of thanks to be taken from the Management Fee Account. The motion was seconded by Commissioner Lamar Jenkins. All were in favor-Aye and the motion was so ordered.

Adjournment:

After no further business to be brought before the board, Commissioner Delorah Starkey made a motion to adjourn the meeting. The motion was seconded by Commissioner Lamar Jenkins. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

Secretary

Chairman